

## 2011/12 MARIN SUBSTITUTE TEACHER RATE SHEET & DISTRICT CONTACT INSTRUCTIONS

District	Day Rate of Pay	Contact Person	CURRENT YEAR MCOE SUBSTITUTE IDENTIFICATION VERIFICATION REQUIRED
Bolinas-Stinson	\$120 per day/\$132 after 10 days/ \$150 after 20 days*	Kara Blake 868-1603	Show Sub ID Verification to register at school site first day in district.
Dixie	\$110 per day/\$55 for half day/ salary schedule after 15 days*	Ginny Pheatt 492-3711	Automated Sub Finder System Register at District Office 7:30 am-4:00 pm: driver's license, social security #, Sub ID Verification; additional forms.
Kentfield	\$100 per day/\$105 after 4 days	Mary Kay Sledge 457-7157 Donna Maffei 458-5134	Show Sub ID Verification to principal and fill out additional paperwork first day in district.
Laguna Joint	\$100 per day/\$50 for half day	Pamela Brambila 707-762-6051	Show Sub ID Verification to principal and fill out additional paperwork first day in district.
Lagunitas	\$120 per day	Linda Craig 488-9437	Show Sub ID Verification to register at school site first day in district.
Larkspur	\$105 per day/\$115 after 10 days*	Mary Kay Sledge 457-7157	Show Sub ID Verification to register at school site first day in district.
Lincoln	\$110 per day/\$50 for half day	Sandra Doyle 707-763-0045	Show Sub ID Verification to principal and fill out additional paperwork first day in district.
Mill Valley	\$105 per day/\$55 half day/salary schedule after 20 days*	Mary Bowles 389-7703 Amy Seivers 389-7744	Automated Sub Finder System Register Sub ID Verification at District Office 8:00 am-4:00 pm. Download forms at web site mvschools.org
Nicasio	\$120 per day/\$60 for half day	Mikki McIntyre 662-2184	Separate registration not required.
Novato	\$110 per day/\$154 after 10 days/\$216 21+ days*	Lillian Rincon 897-4220	Automated Sub Finder System Register at District Office 8:00 am-1:45 pm: driver's license, social security #, Sub ID Verification; additional forms.
Reed	\$100 per day/\$120 after 10 days/ salary schedule after 20*	Bel Aire-388-7100 Reed-435-7841 Del Mar-435-1468	Show Sub ID Verification to principal and fill out additional paperwork first day in district.
Ross	\$100 per day/salary schedule after 20 days *	Mary Kay Sledge 457-7157	Show Sub ID Verification to principal and fill out additional paperwork first day in district.
Ross Valley	\$105 per day/\$55.00 for half day	Sharie Colteaux 457-7649	Show Sub ID Verification to principal and fill out additional paperwork first day in district.
San Rafael	\$100 per day/salary schedule after 10 days*	Jas Chizer 492-3212	Register at District Office 7:30 am-2:00 pm: driver's license, social security #, Sub ID Verification; fill out additional forms.
Sausalito-Marin City	\$120 per day/\$65 for half day	Trellis Condra 332-3573	Show Sub ID Verification to principal and fill out additional paperwork first day in district.
Shoreline	\$130 per day	Nancy Crivelli 663-8130	Separate registration not required.
Union	\$100 per day/\$50 for half day	Cynthia Haydon 707-762-2047	Show Sub ID Verification to principal and fill out additional paperwork first day in district.
Tamalpais	\$120-\$140 per full day based on block periods/salary schedule after 10 days*	Linda Amaral 945-3722	Automated Sub Finder System Register at District Office 7:30 am-4:00 pm: driver's license, social security #, Sub ID Verification; additional forms.
MCOE	\$115 per day/\$145 after 20 days*	Mary Kay Sledge 457-7157	Fill out packet form to work in Special Education, Alternative Ed or ROP classes.

## DISTRICT CONTACT INSTRUCTIONS

### A current-year MCOE Substitute Teacher's Identification Verification is required to substitute teach in Marin County public school districts.

As a substitute teacher registered with the MCOE Credentials Department (demonstrating that you have a current California credential or permit, and current proof of clearance from tuberculosis), your name appears on the Marin substitute teacher list available to all Marin County public school districts.

#### Districts with automated sub calling systems

>>For initial employment, go to the district office to present the printout of your current-year Substitute Teacher's Identification Verification from MCOE and fill out employment paperwork in order to receive a PIN number prior to employment.

>>To re-register at the beginning of a new school year OR to update information about your renewal or new issuance of a credential or permit, present your updated current-year Identification Verification to the district office by phone, fax, or email (see below).

Districts with automated subfinders are:

District	Contact Person		Register at District Office
Dixie	Ginny Pheatt <a href="mailto:gpheatt@marin.k12.ca.us">gpheatt@marin.k12.ca.us</a>	492-3711	7:30 am-4:00 pm
Mill Valley	Mary Bowles <a href="mailto:mbowles@mvschools.org">mbowles@mvschools.org</a>	389-7703	8:00 am-4:00 pm
Novato	Lillian Rincon <a href="mailto:lrincon@nUSD.org">lrincon@nUSD.org</a>	897-4220	8:00 am-1:45 pm
San Rafael	Jas Chizer <a href="mailto:jchizer@srcs.org">jchizer@srcs.org</a>	492-3212	7:30 am-2:00 pm
Tamalpais	Linda Amaral <a href="mailto:lamaral@tamdistrict.org">lamaral@tamdistrict.org</a>	945-3722	7:30 am-4:00 pm

#### Districts with sub callers who refer to the countywide Substitute Teacher web list:

>>For initial employment, register your current-year Substitute Teacher's Identification Verification and fill out employment paperwork at the school site office on the first day you are called to work in the district.

District	Substitute Teacher Caller
Bolinas-Stinson	Kara Blake 868-1603
Kentfield	Mary Kay Sledge 457-7157
	Donna Maffei 458-5134
Laguna Joint	Pamela Brambila 707-762-6051
Lagunitas	Linda Craig 488-9437
Larkspur	Mary Kay Sledge 457-7157
Lincoln	Sandra Doyle 707-763-0045
Nicasio	Mikki McIntyre 662-2184
Reed	Bel Aire - 388-7100
	Reed - 435-7841
	Del Mar - 435-1468
Ross	Mary Kay Sledge 457-7157
Ross Valley	Sharie Colteaux 457-7649
Sausalito-Marin City	Trellis Condra 332-3573
Shoreline	Nancy Crivelli 663-8130
Union	Cynthia Haydon 707-762-2047
MCOE	Mary Kay Sledge 457-7157

It is your responsibility to inform the Credentials Analyst (499-5863) and all districts you work for about any changes in your contact information or credential/permit.