

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Tuesday, July 28, 2009

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Tuesday, July 28, 2009.
2. Mr. Pollock convened the meeting at 5:05 p.m. The staff was represented by Ms. Mary Batchelder and Ms. Christie Colón. Call to Order
3. Present for the meeting were Commissioners Bill Bridges, Pat Pollock and Catherine McKown. Roll Call/Guests
4. M/s/c McKown, Bridges to approve the Agenda. Agenda Approved
5. Mr. Pollock invited public comment on items not on the agenda:
 - There were no public comments.Public Comment
6. M/s/c Bridges, McKown to approve the Minutes for the meeting held June 22, 2009. Minutes Approved
7. Ms. Batchelder, Personnel Director, reported on the following:
 - Reviewed the Classified Status Report for the period June 22 – July 28, 2009. Reviewed the current leaves, terminations, resignations and vacancies.
 - Reported that a Ranch Helper is working out of class as a Ranch Cook while another Ranch Cook is on leave.
 - Provided the commissioners with a summary of the classified layoffs.Personnel Director's Report
8. Mr. Pollock opened the public hearing on the 2009-10 Personnel Commission Operating Budget at 5:37 p.m. There were no public comments. Operating Budget

M/s/c Bridges, McKown to close the public hearing at 5:38 p.m.

M/s/c McKown, Bridges to adopt the Personnel Commission Operating Budget.
9. The Commissioners reviewed the changes made to the following Merit System Rules:
 - Chapter 4 beginning from 4.200.6FMerit System Rules

Commissioners discussed Chapter 5, Sections 5.100.1 - 5.200.2.

The annotations covering these items are attached to and made a part of the original minutes of this meeting.
10. The Commissioners discussed the CSPCA Annual Conference in South Lake Tahoe. The commissioners and Ms. Batchelder will attend the event. Commissioners' Reports/Items
11. M/s/c Bridges, McKown to adjourn meeting at 6:55 p.m. Adjournment
12. The next meeting will be held on Monday, August 24, 2009 at 5:00 p.m. in the Board Room.



Mary Batchelder
Secretary