

**MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, December 15, 2008**

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, December 15, 2008.

2. Mr. Pollock convened the meeting at 5:01 p.m. The staff was represented by Ms. Mary Batchelder and Ms. Christie Colón. Guests included Marin County Superintendent of Schools Mary Jane Burke and Doris Pollock.

Call to Order

3. Present for the meeting were Commissioners Bill Bridges, Pat Pollock and Catherine McKown.

Roll Call/Guests

4. M/s/c McKown, Bridges to approve the Agenda.

Agenda Approved

5. Mr. Pollock invited public comment on items not on the agenda:

Public Comment

- Ms. Burke provided information to the Commission on the Marin County Board of Education Resolution No. 757, the ratification of the Superintendent's decision to serve classified employees with notice of reduction/discontinuance.
- Ms. Burke responded to the Personnel Commission inquiry regarding the possible revision to Merit System Rule 3.200.6 (Working out of Classification) stating that this issue could best be addressed through the collective bargaining arena.

6. M/s/c Bridges, McKown to approve the Minutes for the meeting held November 24, 2008.

Minutes Approved

M/s/c Bridges, McKown to elect Mr. Pollock as Chairperson.
M/s/c Bridges, Pollock to elect Ms. McKown as Vice Chairperson.

**Election of
Chairperson and
Vice Chairperson**

8. Ms. Batchelder, Personnel Director, reported on the following:

**Personnel
Director's Report**

- Reviewed the Classified Status Report for the period November 24 – December 15, 2008. Reviewed the current vacancies and resignations.

9. Commissioners reviewed and discussed Chapter 3, Sections 3.200.4, 3.200.6, 3.200.9 and 3.200.10 of the Personnel Commission Merit System rules.

Merit System Rules

The annotations covering these items are attached to and made a part of the original minutes of this meeting.

At the next meeting, the proposed Chapter 3 changes will be re-examined. Chapter 4 will be reviewed and discussed.

10. There were no other items introduced by the Commissioners.

**Commissioners'
Reports/Items**

11. M/s/c Bridges, McKown to adjourn meeting at 5:54 p.m.

Adjournment

12. The next meeting will be held on Monday, January 26, 2009 at 5:00 p.m. in the Board Room.



Mary Batchelder
Secretary