

MINUTES
MARIN COUNTY OFFICE OF EDUCATION
Personnel Commission
Monday, April 25, 2011

1. The regular meeting of the Marin County Office of Education Personnel Commission was held at the Marin County Office of Education, 1111 Las Gallinas Avenue, San Rafael, CA on Monday, April 25, 2011.
2. Ms. McKown convened the meeting at 5:04 p.m. The staff was represented by Ms. Mary Batchelder, Ms. Tracee Edmunds and Ms. Christie Colón. Call to Order
3. Present for the meeting were Commissioners Bill Bridges, Catherine McKown and Pat Pollock. Roll Call/Guests
4. M/s/c Pollock, Bridges to approve the Agenda. Agenda Approved
5. Ms. McKown invited public comment on items not on the agenda:
 - There were no public comments.Public Comment
6. M/s/c Bridges, Pollock to approve the Minutes for the meeting held March 28, 2011. Minutes Approved
7. Ms. McKown reported on results of oral panel interview and recommendations, M/s/c Bridges, Pollock to appoint Tracee Edmunds as the classified Personnel Director (.40 fte). Personnel Director Position Update
8. M/s/c Bridges, Pollock to approve the Personnel Commission meeting schedule for 2011-12. Meeting Schedule for 2011-12
9. Ms. Edmunds, Personnel Director, reported on the following:
 - Reported that the 2011-12 projected budget is delayed for all divisions until further financial information is known. It is anticipated that a preliminary projected budget for 2011-12 will be distributed to the Commissioners at the May meeting.
 - Distributed the flyer for the Northern California School Personnel Commissioners luncheon meeting that will be held on May 7 in Castro Valley.
 - Reported that June 3, 2011 is the date of the End-of-Year/Retiree Party to be held from 4 – 6 p.m. at the Marinwood Community Center.
 - Reviewed the Classified Status Report for the period March 28 – April 25, 2011. Reviewed the current leaves, terminations, resignations and vacancies.Personnel Director's Report
10. Ms. McKown invited Commissioner items or reports not on the agenda:
 - Ms. McKown reported that she attended the tour at Grant Grover on April 5 and that it was very informative.Commissioners' Reports/Items
11. M/s/c Bridges, Pollock to adjourn meeting at 5:26 p.m. Adjournment
12. The next meeting will be held on Monday, May 23, 2011 at 5:00 p.m. in the Board Room.



Tracee Edmunds
Secretary